Operating Procedures Revised Proposal Jan 2018

WorcAGO Exec Board approved 11/1/17 and minor refinements 2/1/18

Below is a **summary** of major differences from the 2004 bylaws. (More details below)

- Term Limits clarification (two 2-year terms)
- Executive Committee Meetings
- Reduction in Number of Required Committees to be staffed (with our limited volunteers)

  *(The following committees are no longer **required** **to be a permanent standing committees** with full staffing, but the topic areas can certainly be worked on and even an ad-hoc (temporary) committee formed if needed)*
  *(Note: even though these committees were "on the books" to be required to be active and fully staffed, few if any **have had any** committee members- it's an admirable list theoretically, just not feasible in our small chapter)*

  - Section 4. Chapter Services Committee
  - (a) Newsletter
  - (b) Directory/Yearbook (now automated online)
  - (c) Placement (now automated online)
  - (d) Calendar (now automated online)
  - (e) Website
  - (f) Library

  - Section 5. Educational Outreach Committee
  - (a) The New Organist
  - (b) The Scholarship Fund
  - (c) Professional Certification Examinations
  - (d) Regional Young Organists Competition
  - (e) Special Projects and Grants
  - (f) Information Technology

  - Section 6. Professional Development Committee
  - Section 7. Membership Committee
  - Section 8. Development Committee
  - Section 9. Hospitality Committee
  - Section 10. Operating Procedures Review Committee

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2. DUTIES OF THE DEAN.

a. Remain in office for a term of two (2) years, with the possibility of nomination for re-election. **A maximum of two consecutive terms is allowed.** *If new candidates for officers cannot be offered for election, the term may be extended by one term while new candidates for office are actively sought. An officer may be nominated for election to serve again with an absence of 2 terms (4 years).*

The Sub-Dean shall remain in office for a term of ~~one (1) year~~ two (2) years, with the possibility of nomination for re-election. **A maximum of two consecutive terms is allowed.** *If new candidates for officers cannot be offered for election, the term may be extended by one term while new candidates for office are actively sought. An officer may be nominated for election to serve again with an absence of 2 terms (4 years).*

14. EXECUTIVE COMMITTEE MEETINGS. The Executive Committee shall meet ~~preceding the regularly scheduled general meetings of the Chapter in the months of October, January, March and May. Meetings may also be scheduled for other times~~ as shall be deemed necessary by the Dean, **but at least twice a year in person**.

15. GENERAL MEETINGS OF THE CHAPTER. General meetings of the Chapter shall be held **yearly as an annual meeting, typically in conjunction with the annual Scholarship Recital in the May timeframe.** A general meeting may take place at such other time as deemed necessary, with approval of the Executive Committee. **Fifty percent of voting members (in good standing)** shall be necessary and sufficient to constitute a quorum for the transaction of the business of the Chapter. Similarly a quorum of 50% respondents is required to constitute a valid election or chapter vote via a digital medium (email, voting app, etc.).